



JENKINS & POTTER

QUALITY AND ENVIRONMENTAL POLICY

Jenkins & Potter's Directors have developed the Firm's Quality and Environmental Management System such that it is appropriate to its Structural and Civil Engineering Consultancy Services activities, including Principal Designer services and Project Management. The Management System has been designed to achieve and demonstrate a consistent quality of service, comply with applicable environmental legislation and other requirements and ensure customer satisfaction in construction-related industry.

The Directors are committed to continually improve the effectiveness of the Management System by means of objectives and targets, Internal Audit and Management Review.

All Directors and staff involved in project work are required to operate at all times within the policies, procedures and guidelines laid down in the Firm's Management System. The Management System documents provide a framework for establishing and reviewing Quality and Environmental Objectives and Targets as part of the Management Review process and set out procedures to be followed to ensure that this Quality and Environmental Policy is communicated and understood within the Firm.

The current Quality and Environmental Objectives and Targets, which have been set by the Directors at the last Management Review meeting, are contained in the Firm's Quality and Environmental Manuals. A copy of these objectives and targets is available on request.

Jenkins & Potter recognize that its activities impact on the environment, both from its internal office operations and through its wider influence in the provision of Structural and Civil Engineering Consultancy Services in the construction-related industry.

The Directors' have defined the Firm's Quality and Environmental policy to ensure that it is within the defined scope of its Management System, satisfying the requirements of both ISO 9001:2015 and ISO 14001:2015. This Quality and Environmental Policy:

- is appropriate to the nature, scale and environmental impacts of its activities, products and services;
- provides the framework for setting and reviewing quality and environmental objectives and targets;
- is documented, implemented and maintained;
- is communicated to all persons working for or on behalf of the Firm and
- is available to the public via the Firm's website - www.jenkinspotter.co.uk.

The Directors are committed to complying with the applicable legal requirements and with other requirements to which the Firm subscribes to prevent pollution and continually improve its environmental performance.

It is the policy of the Directors to direct all staff to take into consideration, whilst at work and in the design of projects, all practical steps to ensure that the environment is not adversely affected so that the firm is committed to:



- promoting environmental management policies and practices at every level of the design process, whilst increasing the awareness of environmental responsibilities among Directors and staff;
- design in such a way as to minimize any adverse environmental impact in production, use and disposal;
- reduce waste and the consumption of resources (materials, fuel and energy) and where possible, reuse waste and improve recycling;
- reducing or eliminating waste that releases pollution to both the natural and built environment;
- controlling adverse environmental effects of raw material sourcing (for example on habitats, on species diversity and on natural beauty);
- avoiding, wherever practical, the use of environmentally damaging substances, materials and processes, aiming to achieve sustainability in construction procurement;
- continuing to encourage modes of transport by Directors and staff which minimise environmental impact;
- improving, where possible, energy efficiency in the premises we occupy by adopting low carbon solutions and
- working with others to promote environmental policies.

The Firm's objective is to ensure that our environmental impact is reduced in the future by a continual review with staff and Clients, to ensure that they appreciate the need for the environmental benefits of reducing energy consumption, working in and designing environmentally friendly buildings.

All Staff are actively encouraged to propose suggestions to the Directors regarding any method of working which will enhance the environment.

This Quality and Environmental Policy is reviewed at Management Review to ensure its continuing suitability and is revised if it is found necessary to do so.

Signed: 

Managing Director

Date: June 2018